Minutes from General Meeting – Thursday, 1st July 2021

The meeting commenced at 10.35 am

**Attendees**: Mary Elgar (ME), Richard Allen (RA), Lorie Marshall (LM), Christine Chilvers (CC), Lee Wittenoom (LW), Barbara Maher (BM)

**Apologies**: Cher Grace

**Matters arising from meeting of 3rd June 2021**:

1. Acceptance of minutes from 3rd June 2021. All in agreement that they are an accurate record.
2. The Railway Heritage talk will be deferred to early 2022 due to a lack of a suitable venue while the Shire Hall is being renovated. ME to follow up.
3. The Orcharding Sub-committee is pending a grant application. ME asked for an annotated (precis) bibliography for any research conducted.
4. The St Mary’s Catholic school group visit on 29th June to the museum went very well. The year 3 students were well-prepared and asked lots of questions. Thank you to BM and CC for hosting the group.
5. The Bunbury prisoners have still not arrived to clear the back area of the museum
6. Excellent feedback has been received for the first ghost walk on 26th June. A big thank you to all volunteers who participated. RA will text (or organise someone who can) to advise the characters in latter part of walk the ETA of group. An updated list of characters to be provided by RA by 5th July.

A motion was put by ME that: BHS pay Bridgetown Repertory Club a fee of $20 per character per costume for the season of ghost walks. Carried by all. This will likely be around $180-$200. ME apologises for sending an email that upset some members – the email was trying to boost participation in the ghost walks.

**Treasurer’s Report**: **July 2021**

**Takings From: June 2021**

Museum Takings; $71.35

Tour Groups/Night Walks – Boyup Brook School $50.00

Book Sales $116.25

**Total Takings: $237.60**

**Outgoings From: June 2021**

Direct Deposits for Reimbursements –

ME; Bible & book postage, Phone Batteries, Tissue Paper $332.60

Direct Deposits for Invoiced Payments – B/T Shire Electricity $161.70

Direct Deposits for Invoiced Payments – History Council Fees $45.00

Direct Deposits for Invoiced Payments –IiNet Email Annual Fees $25.00

Direct Deposits for Invoiced Payments –CMobile Phone $10.90

Direct Deposits – CommBiz Fees $2.75

Other Debits – SReader Fees $1.39

Other Debits – Paypal money exchange Fees $5.24

**Total Outgoings: $ 584.58**

Business Online Saver Balance as per Statement End June 2021 **$ 9222.89**

Cheque Account Balance as per Statement End June 2021 **$18,456.00**

**ALLOCATED FUNDS:** Preserved for running of the Society & Special Projects

**Special Projects:** Apple Industry Display & Museum Audio Project

**Running of the Society Estimate Monthly Costs**

Photo Preservation/Print $ 50.00

Stationary $ 130.00

Exhibitions/Talks $ 30.00

Phone Monthly Payment $ 10.00

Internet/Insurance/Fees $ 180.00

**Total Estimate Monthly Costs $ 400.00- Cheque Acc**

**Note:** Service Grant Balance; -$1,093.88

ME-Mary Elgar

**MAIL Log**

**June 2021**

Hand) Hand Delivered (Em) Emails

 (Chair) Chairperson; (Com) Committee; (Sec) Secretary; Filed: FIL(Trea)Treasurer;(TbA) To be Accessioned

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| --- | --- | --- | --- | --- | --- |
| **Mail In Date** | **From** | **Action** | **Mail Out Date** | **To** | **Content** |
| 14/06 | RWAHS- Newsletter | Tabled | 3/06 | England | Welsh Bible |
| 28/06 | WADC – WWCC Approval Barbara Maher | Chair | 28/06 | Blechynden | AMCV Book |

**General Business**:

1. The Membership and Friends of the Museum application forms have been revamped so that prospective members and friends know that help and training will be provided; the difference and obligation between being a member and friend; what they can expect, and how together we support and energise BHS to provide an active window into Bridgetown history; obligation for WWCC if hosting school groups. Revised application forms attached. RA will write a brief policy to give to new members
2. As Heritage Council grant nominations are open, a sub-committee will meet at 10:00am on 5th July to discuss the nomination of the Police Station Museum
3. ME and RA's garden will be opened again this November for the Festival of Country Gardens as a fundraiser for BHS. BM and Darin Maher have kindly offered to help open the garden on Sunday 7th November while ME and RA will be in Perth for their grandson’s birthday. ME will formally advise the FCG committee of our intended involvement for the four days.
4. Shire’s Heritage Trail brochure – nothing to report. ME liaising with Megan Richards at the Shire.
5. ME and LW to take photos of our aboriginal artefacts for posting on website celebrating NAIDOC week in July.
6. RA to submit advertising of our AGM to noticeboards at Geegelup Health store. Notices will also be posted on Facebook and website and in newsletter.
7. There was one Ancestry Workshop booking. As it was last minute and only one person, the session was cancelled by LM and the fee refunded.

**Action summary:**

**ME: Railway Heritage talk (follow up January 2022); advise FCG about participation; Heritage Trail; aboriginal artefacts**

**RA: Ghost walk participant list; Membership policy; advertising AGM**

**LW/ME: Photographing aboriginal artefacts for NAIDOC week to be put onto webpage**

**Meeting closed at 11:40 am**

**Next meeting is the AGM on Thursday, 12th August at 4:00 pm**